

Debra Burch, Mayor  
Melody Anderson, Trustee

Gary Eaton, Trustee

Robert Morton, V. Mayor  
Kelly Wensman, Trustee

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE TOWN OF SPERRY, OKLAHOMA**

**DATE: THURSDAY, DECEMBER 14, 2023**  
**TIME: 6:00 PM**  
**PLACE: CITY HALL**  
**115 N. CINCINNATI**  
**(OLD ARMORY)**

**NOTICE TO THE PUBLIC: At this regular meeting, the Board of Trustees will consider, discuss, may take action on, approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

**MINUTES**

1. MEETING WAS CALLED TO ORDER AT 6:20 PM BY V.MAYOR ROBERT MORTON.
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.  
PRESENT WERE: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.  
ABSENT: DEBRA BURCH.
3. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY KELLY WENSMAN TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON NOVEMBER 9, 2023, AS SUBMITTED.  
  
VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.  
VOTE: NO: NONE
4. DISCUSSION REGARDING FINANCIAL STATEMENTS. NO DISCUSSION.
5. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY GARY EATON TO APPROVE PAYMENT OF THE CLAIMS PRESENTED.  
VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.  
VOTE: NO: NONE.

6. NO ACTION WAS TAKEN ON THE FOLLOWING ITEM DUE TO NO SHOW BY MICHAEL GREEN: DISCUSSION AND APPROPRIATE ACTION RELATED TO THE REVIEW OF THE AUDIT(S) FOR THE TOWN OF SPERRY, SPERRY ECONOMIC DEVELOPMENT AUTHORITY AND REST HAVEN CEMETERY PREPARED BY MICHAEL GREEN, CERTIFIED PUBLIC ACCOUNTANT, FOR THE FISCAL YEAR 2022-2023 COVERING THE PERIOD OF TIME FROM JULY 1, 2022 THROUGH JUNE 30, 2023 AND ACKNOWLEDGEMENT OF RECEIPT OF THE AUDITS.
  
7. NO ACTION WAS TAKEN ON THE FOLLOWING ITEM: DISCUSSION AND APPROPRIATE ACTION RELATED TO THE REQUEST FROM JIMMY BOYD AND RON POLLARD DOING BUSINESS AS PIRATES DEN TO REVIEW THEIR SURVEY RESULTS AND PROPERTY LINES DUE TO A REQUEST TO PLACE A PERMANENT FENCE AT THE FRONT OF PIRATES DEN.  
IT WAS REQUESTED THEY BRING A PLAN FOR THE FENCE TO THE CLERK'S OFFICE TO BE REVIEWED, MAKE SURE IT DOES NOT ENCROACH UPON THE UTILITY EASEMENT AND TO ENSURE THE ORDINANCES ARE FOLLOWED.
  
8. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MELODY ANDERSON TO APPROVE A REQUEST FOR THE ISSUANCE OF A BUILDING PERMIT FROM RON POLLARD AND JIMMY BOYD DOING BUSINESS AS PIRATE'S DEN FOR A REMODEL PROJECT AT 8 S. CINCINNATI AVE PENDING CODE OFFICIAL/INSPECTOR REVIEW OF THE PLANS AND APPROVAL IS RECEIVED FROM THE TOWN INSPECTOR AND KARL FRITSCHEN (PLANNING CONSULTANT).

PLANNING COMMISSION MEETING MINUTES FROM NOVEMBER 16, 2023:  
MOTION WAS MADE BY DEREK CHUTE AND SECOND BY KENNY SHATTO TO APPROVE RECOMMENDING THE APPLICATION FOR A BUILDING PERMIT FROM RON POLLARD AND JIMMY BOYD DOING BUSINESS AS PIRATE'S DEN FOR A REMODEL PROJECT AT 8 S. CINCINNATI AVE. TO THE BOARD OF TRUSTEES PENDING A CURRENT SURVEY AND MODIFICATION TO THE PLANS BY REMOVING PLAN FOR A BALCONY AT THIS TIME.

VOTE: YES 4      VOTE: NO: 0

VOTE: YES: ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

VOTE: NO: NONE.

ABSTAIN: GARY EATON.

9. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MELODY ANDERSON TO APPROVE A REQUEST FOR THE ISSUANCE OF A BUILDING PERMIT FOR "SIPS" DRIVE THRU COFFEE SHOP TO BE LOCATED ON THE PARKING LOT AT 10202 N. CINCINNATI PENDING TOWN INSPECTOR REVIEW AND APPROVAL OF THE PLANS.

PLANNING COMMISSION MEETING MINUTES FROM NOVEMBER 16, 2023:  
MOTION WAS MADE BY DEREK CHUTE AND SECOND BY BILL DOWNS TO APPROVE RECOMMENDING THE APPLICATION FOR A BUILDING PERMIT FROM "SIPS" COFFEE COMPANY TO PUT A 20 FOOT SHIPPING CONTAINER FOR A DRIVE-THROUGH COFFEE SHOP ON THE COVE PARKING LOT TO THE BOARD OF TRUSTEES WITH THE PROPER DOCUMENTATION. (LOCATION OF ELECTRIC, WATER, GAS AND SEWER LINES AND EXACT MEASUREMENTS FROM THE DEISEL PUMPS AND THE HIGHWAY TO THE LOCATION OF WHERE THE CONTAINER WILL BE PLACED.)

VOTE: YES: 4      VOTE: NO: 0

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

VOTE: NO: NONE.

10. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY KELLY WENSMAN TO APPROVE THE REVISION OF THE PREVIOUSLY APPROVED MEETING SCHEDULE FOR THE SPERRY PLANNING COMMISSION FOR 2024. THE PROPOSED CHANGE IS TO MOVE THE MEETING FROM THE THIRD THURSDAY EACH MONTH TO THE FIRST THURSDAY. ALL MEETINGS ARE TO BE HELD AT SPERRY TOWN HALL, 115 N. CINCINNATI AVENUE:

**PLANNING COMMISSION: MEETINGS TO BE HELD AT 6:00 PM.**

JANUARY 4	FEBRUARY 1	MARCH 7	APRIL 4
MAY 2	JUNE 6	JULY -NO MEETING	AUGUST 1
SEPTEMBER 5	OCTOBER 3	NOVEMBER 7	DECEMBER 5

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

VOTE: NO: NONE

11. MOTION WAS MADE TO CONTINUE THIS ITEM AT THE NEXT SCHEDULED MEETING TO BE HELD ON JANUARY 11, 2024: DISCUSSION AND APPROPRIATE ACTION RELATED TO THE PROPOSED ABATEMENT OF THE PROPERTY LOCATED AT 222 N. 2<sup>ND</sup> ST. SPERRY, OKLAHOMA DUE TO THE VIOLATION OF THE SPERRY TOWN CODE SECTION 8-202: ACCUMULATION OF TRASH OR WEEDS UNLAWFUL. PROPERTY OWNER IS JIMMY DURHAM. FUNDS TO COMPLETE THIS PROJECT WILL BE TAKEN FROM THE CODE ENFORCEMENT BUDGET NOT TO EXCEED \$850.00.

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

VOTE: NO: NONE

12. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY KELLY WENSMAN TO APPROVE AN AGREEMENT BY AND BETWEEN THE OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD AND FORESTRY AND

THE TOWN OF SPERRY FOR THE PURPOSE OF FULFILLING THE OBJECTIVES AND PROVISIONS OF THE WINTER STORM GRANT PROGRAM, 2 O.S. § 11-11 ET SEQ., AND RULES ADOPTED BY THE STATE BOARD OF AGRICULTURE AND APPROVE VICE-MAYOR ROBERT MORTON TO SIGN THE DOCUMENT ON BEHALF OF THE TOWN OF SPERRY.

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

VOTE: NO: NONE

NOTE: THE DOCUMENT HAD ALREADY BEEN SIGNED BY MAYOR DEBRA BURCH AND TURNED IN TO THE OKLAHOMA DEPARTMENT OF AGRICULTURE. FUNDS WERE RECEIVED ON DECEMBER 15, 2023.

13. MAYOR'S REPORT.

A. PROJECT/GRANT UPDATES.

14. POLICE DEPARTMENT: (BOB JOHNSON)

A. MONTHLY CRIME REPORT

15. FIRE DEPARTMENT: (BRAD DEAN)

A. MONTHLY FIRE DEPARTMENT RUN REPORT.

B. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY MELODY ANDERSON TO TABLE THIS ITEM UNTIL JANUARY 11, 2024 MEETING: DISCUSSION AND APPROPRIATE ACTION RELATED TO A REQUEST FROM OWASSO FIRE DEPARTMENT TO CHANGE THE SPERRY FIRE DISTRICT BOUNDARY. THE CHANGE WOULD MOVE THE EAST BOUNDARY FROM YALE TO HIGHWAY 75.

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

VOTE: NO: NONE

C. MOTION WAS MADE BY MELODY ANDERSON AND SECOND BY GARY EATON TO APPROVE THE REQUEST FROM THE SPERRY VOLUNTEER FIRE DEPARTMENT AUXILIARY TO OPEN A CHECKING ACCOUNT AT THE EXCHANGE BANK AND AUTHORIZING MARY DEAN, KRISTY JOHNSON AND CONNIE BIAS TO SIGN THE CHECKS WITH TWO SIGNATURES REQUIRED.

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

VOTE: NO: NONE

D. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY KELLY WENSMAN TO APPROVE THE REQUEST TO HAVE HIGHWAYMAN SIGNS PUT REFLECTIVE VINYL DECALS ON THE PUMPER-TANKER AT A COST NOT TO EXCEED \$563.75 WITH THE FUNDS TO COME FROM THE COMMUNITY ENHANCEMENT ACCOUNT.

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

VOTE: NO: NONE

E. MOTION WAS MADE BY ROBERT MORTON AND SECOND BY GARY EATON TO APPROVE THE PURCHASE OF AN EMERGENCY PLUG FROM W.S. DARLEY & COMPANY AT A COST NOT TO EXCEED \$945.00. THIS PLUG WILL BE USED TO DISABLE THE ELECTRICAL SYSTEM ON ELECTRIC CARS AT THE SCENE OF AN ACCIDENT. THE FUNDS ARE TO BE TAKEN FROM THE .6% SPECIAL SALES TAX SAVINGS ACCOUNT.

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

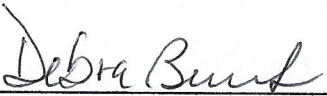
VOTE: NO: NONE

16. MOTION WAS MADE BY GARY EATON AND SECOND BY KELLY WENSMAN TO ADJOURN AT 7:58 PM.

VOTE: YES: GARY EATON, ROBERT MORTON, KELLY WENSMAN AND MELODY ANDERSON.

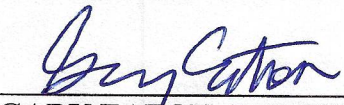
VOTE: NO: NONE

MINUTES WERE APPROVED BY THE BOARD OF TRUSTEES ON JANUARY 11, 2024.

  
DEBRA BURCH, MAYOR

  
ROBERT MORTON, V.MAYOR

  
MELODY ANDERSON, TRUSTEE

  
GARY EATON, TRUSTEE

  
KELLY WENSMAN, TRUSTEE

\_\_\_\_\_  
JEFF M. STEPHENS, ATTORNEY  
APPROVED AS TO FORM