

Debra Burch, Mayor
Bill Butler, Trustee

Gary Eaton, Trustee

Robert Morton, V. Mayor
Kelly Wensman, Trustee

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE TOWN OF SPERRY, OKLAHOMA**

DATE: THURSDAY, NOVEMBER 12, 2020
TIME: 6:00 PM
PLACE: CITY HALL
115 N. CINCINNATI
(OLD ARMORY)

MINUTES

DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING ITEMS:

1. MEETING WAS CALLED TO ORDER AT 7:22 PM BY MAYOR DEBRA BURCH.
2. ROLL CALL. PRESENT AT THE MEETING WERE: DEBRA BURCH, BILL BUTLER, KELLY WENSMAN, GARY EATON AND ROBERT MORTON.
3. MOTION WAS MADE BY KELLY WENSMAN TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON OCTOBER 8, 2020. MOTION WAS SECONDED BY BILL BUTLER.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE.
4. DISCUSSION REGARDING FINANCIAL STATEMENTS. NO DISCUSSION.
5. MOTION WAS MADE BY ROBERT MORTON TO PAY THE CLAIMS PRESENTED.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE.
6. DISCUSSION AND APPROPRIATE ACTION RELATED TO DONATION OF "SANTA'S MAILBOX" TO BE USED WITH THE GAZEBO CHRISTMAS DECORATIONS WAS TABLED DUE TO MARIE OWEN WAS NOT PRESENT.
7. MOTION WAS MADE BY GARY EATON TO APPROVE THE SPERRY ALUMNI ASSOCIATION CHRISTMAS STOCKING EVENT TO BE HELD AT THE GAZEBO ON SATURDAY, DECEMBER 5, 2020 FROM 10:00 AM UNTIL 12:00 NOON. IT WAS ALSO STATED CDC GUIDELINES WOULD BE FOLLOWED. MOTION WAS SECONDED BY ROBERT MORTON.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE.

8. MOTION WAS MADE BY ROBERT MORTON TO ACCEPT THE BID OF BATES INSTRUMENTATION, LLC IN THE AMOUNT OF \$67,861.21 FOR THE ATOKA WATER LINE REPLACEMENT PROJECT, SUBJECT TO THE EXECUTION OF A CONTRACT AND FURNISHING OF ALL REQUIRED BONDS AND INSURANCE. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE.
9. MOTION WAS MADE BY ROBERT MORTON TO APPROVE RESOLUTION 2020-08, A RESOLUTION APPOINTING A PURCHASING AGENT FOR CARRYING OUT A PUBLIC CONTRACT. WHEREAS, THE TOWN OF SPERRY HAS ENTERED INTO A PUBLIC CONTRACT WITH BATES INSTRUMENTATION LLC. REGARDING THE PROJECT CONTRACTOR N. ATOKA STREET WATERLINE REPLACEMENT PROJECT OWRB REAP GRANT NO. FAP-20-0007-R. WHEREAS, IT WOULD BE TO THE BENEFIT OF THE TOWN OF SPERRY TO APPOINT AN AGENT TO MAKE TAX-EXEMPT PURCHASES IN FURTHERANCE OF SAID PUBLIC CONTRACT. MOTION WAS SECONDED BY BILL BUTLER.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE
10. MOTION WAS MADE BY ROBERT MORTON TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO REINSTALLATION OF THE STOP SIGN AT MAIN AND CINCINNATI (IN FRONT OF THE "OLD DRUGSTORE") UNTIL THE DECEMBER MEETING TO ALLOW TIME TO REVIEW IF TICKETING THE SPEEDERS IS WORKING OR IF A STOP SIGN NEEDS TO BE PLACED AT CINCINNATI AVE AND BIRCH. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE
11. MOTION WAS MADE BY ROBERT MORTON TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO CREATING AN ORDINANCE OR RESOLUTION FOR SETTING A SPENDING LIMIT FOR THE TOWN CLERK, POLICE CHIEF AND FIRE CHIEF, SUBJECT TO THE MAYOR'S APPROVAL FOR EACH EXPENDITURE UNTIL THE DECEMBER MEETING. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE
12. PUBLIC HEARING WAS OPENED BY MAYOR BURCH TO DETERMINE IF A STRUCTURE LOCATED AT 116 N. COAL STREET, WITH A LEGAL DESCRIPTION OF THE SOUTH HALF OF LOT 1, BLOCK 2, SIXKILLER ADDITION TO THE TOWN OF SPERRY, TULSA COUNTY, OKLAHOMA, HAS BECOME DILAPIDATED AND HAS BECOME DETRIMENTAL TO THE HEALTH, SAFETY AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY AND IS A POSSIBLE FIRE HAZARD, AND POSSIBLE ACTION RELATED TO THE ABATEMENT OF THE CONDITION OF THE PROPERTY. (OWNER PER TULSA COUNTY ASSESSOR: SETH ALLEN JACKSON, PARCEL #63850-12-13-01620)

IT WAS DETERMINED THE PROPERTY WAS PURCHASED BY JASON HARVEY.
PUBLIC HEARING WAS CLOSED BY MAYOR BURCH AT 7:55 PM.

13. MOTION WAS MADE BY DEBRA BURCH TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO WHETHER A STRUCTURE LOCATED AT 116 NORTH COAL STREET, WITH A LEGAL DESCRIPTION OF THE SOUTH HALF OF LOT 1, BLOCK 2, SIXKILLER ADDITION TO THE TOWN OF SPERRY, TULSA COUNTY, OKLAHOMA, HAS BECOME DILAPIDATED AND IS DETRIMENTAL TO THE HEALTH, SAFETY AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY AND A FIRE HAZARD, AND POSSIBLE ACTION RELATED TO THE ABATEMENT OF THE CONDITION OF THE PROPERTY, SUCH ACTION MAY INCLUDE BOARDING AND SECURING AND/OR REMOVAL OF THE STRUCTURE OR STRUCTURES UNTIL THE FEBRUARY MEETING TO ALLOW JASON HARVEY 90 DAYS TO MAKE IMPROVEMENTS AND CLEAN UP THE PROPERTY. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE
14. MOTION WAS MADE BY DEBRA BURCH TO TABLE THE DISCUSSION AND APPROPRIATE ACTION RELATED TO ANNUAL BUSINESS LICENSE FEE WHICH IS CURRENTLY \$120.00 PER YEAR AND MAILING REMINDER NOTICES TO ALL BUSINESSES IN THE CITY LIMITS UNTIL THE DECEMBER MEETING TO ALLOW OMMS TO CONDUCT A SURVEY OF TOWNS OUR SIZE TO SEE IF AND WHAT THEY CHARGE FOR AN ANNUAL BUSINESS LICENSE FEE. MOTION WAS SECONDED BY ROBERT MORTON.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE
15. MOTION WAS MADE BY ROBERT MORTON AT 8:10 PM TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES, INCLUDING THE EMPLOYMENT, HIRING, APPOINTMENT OR PROMOTION OF EMPLOYEES PURSUANT TO TITLE 25 O.S. SEC. 307-B(1):
MOTION WAS SECONDED BY KELLY WENSMAN.
A. DISCUSSION RELATED TO A PROPOSED 'ONE-TIME PAY INCREASE' FOR TOWN OF SPERRY EMPLOYEES, JUSTIN BURCH, JOHN CARR, JACKIE MCLAIN, JARROD BUSCH, BRADY KELLY AND CALIN WITT.
16. VOTE TO COME OUT OF EXECUTIVE SESSION WAS HELD AT 8:15 PM.
VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE.
17. EXECUTIVE SESSION MINUTES. NO MINUTES AND VOTES WERE TAKEN.
18. MOTION WAS MADE BY ROBERT MORTON TO APPROVE A 'ONE-TIME PAY INCREASE' IN THE AMOUNT OF \$500.00 FOR TOWN OF SPERRY EMPLOYEES, JUSTIN BURCH, JOHN CARR, JACKIE MCLAIN, JARROD BUSCH, BRADY KELLY AND CALIN WITT TO BE ISSUED ON THE NEXT PAY PERIOD. MOTION WAS SECONDED BY BILL BUTLER.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.
VOTE: NO: NONE

19. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE BOARD OF TRUSTEES MEETING DATES FOR 2021:

JANUARY 14	FEBRUARY 11	MARCH 11	APRIL 8
MAY 13	JUNE 10	JULY 8	AUGUST 12
SEPTEMBER 9	OCTOBER 14	*NOVEMBER 9	DECEMBER 9

*ALL REGULAR MEETINGS WILL BE HELD ON THURSDAYS, EXCEPT FOR THE NOVEMBER 9TH MEETING, WHICH IS ON TUESDAY DUE TO VETERAN'S DAY BEING ON THURSDAY OF THAT WEEK.

MEETINGS OF THE BOARD OF TRUSTEES WILL BEGIN AT 6:00 P.M. (FOLLOWING THE SUSA BOARD MEETING).

MOTION WAS SECONDED BY KELLY WENSMAN.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.

VOTE: NO: NONE

20. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE REST HAVEN CEMETERY BOARD MEETING DATES FOR 2021:

JANUARY 11	FEBRUARY 8	MARCH 8	APRIL 5
MAY 10	JUNE 7	*JULY 6	AUGUST 9
*SEPTEMBER 7	OCTOBER 11	NOVEMBER 8	DECEMBER 6

*THESE MEETINGS WILL BE HELD ON TUESDAY AS MONDAY IS A HOLIDAY.

MEETINGS OF THE REST HAVEN CEMETERY BOARD WILL BEGIN AT 6:00 P.M.

MOTION WAS SECONDED BY KELLY WENSMAN.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.

VOTE: NO: NONE

21. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE SPERRY VOLUNTEER FIRE DEPARTMENT MEETING DATES FOR 2021:

JANUARY 7	FEBRUARY 4	MARCH 4	APRIL 1
MAY 6	JUNE 3	JULY 1	AUGUST 5
SEPTEMBER 2	OCTOBER 7	NOVEMBER 4	DECEMBER 2

MEETINGS OF THE SPERRY VOLUNTEER FIRE DEPARTMENT WILL BEGIN AT 7:30 P.M.

MOTION WAS SECONDED BY KELLY WENSMAN.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.

VOTE: NO: NONE

22. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE SPERRY PLANNING COMMISSION MEETING DATES FOR 2021:

JANUARY 21	FEBRUARY 18	MARCH 18	APRIL 15
MAY 20	JUNE 17	JULY 15	AUGUST 19
SEPTEMBER 16	OCTOBER 21	NOVEMBER 18	DECEMBER 16

MEETINGS OF THE SPERRY PLANNING COMMISSION WILL BEGIN AT 6:00 P.M.

MOTION WAS SECONDED BY KELLY WENSMAN.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER
AND DEBRA BURCH.
VOTE: NO: NONE

23. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE SPERRY MUNICIPAL
COURT DATES FOR 2021:

JANUARY 26	FEBRUARY 23	MARCH 30	APRIL 27
MAY 25	JUNE 29	JULY 27	AUGUST 31
SEPTEMBER 28	OCTOBER 26	NOVEMBER 30	DECEMBER/NONE

COURT IS SCHEDULED TO BEGIN AT 6:00 P.M.

MOTION WAS SECONDED BY KELLY WENSMAN.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER
AND DEBRA BURCH.

VOTE: NO: NONE

24. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE SPERRY ECONOMIC
DEVELOPMENT AUTHORITY MEETING DATES FOR 2021:

JANUARY 19	MARCH 16	MAY 18
JULY 20	SEPTEMBER 21	NOVEMBER 16

MEETINGS OF THE S.E.D.A. WILL BEGIN AT 7:00 P.M.

MOTION WAS SECONDED BY KELLY WENSMAN.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER
AND DEBRA BURCH.

VOTE: NO: NONE

25. DEQ REPORT: (JOHN CARR)

26. POLICE DEPARTMENT: (JUSTIN BURCH)

A. MONTHLY CRIME REPORT

B. MOTION WAS MADE BY ROBERT MORTON TO APPROVE A CONTRACT
BETWEEN THE TOWN OF SPERRY AND THE NEWLY HIRED POLICE OFFICERS TO
COMPLETE TWO (2) YEARS OF SERVICE AFTER COMPLETING C.L.E.E.T.
CERTIFICATION OR OTHERWISE THE C.L.E.E.T. TRAINING AND CERTIFICATION
COSTS AND EXPENSES WILL BE OWED BY THE OFFICER TO THE TOWN. MOTION
WAS SECONDED BY BILL BUTLER.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER
AND DEBRA BURCH.

VOTE: NO: NONE

C. MOTION WAS MADE BY ROBERT MORTON TO APPROVE RESOLUTION 2020-07, A
RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF SPERRY APPROVING
THE ACQUISITION OF A 2021 FORD F-150 TRUCK, VIN: 1FTFW1E53MFA42605,
APPROVING A LEASE-PURCHASE AGREEMENT BETWEEN THE TOWN OF SPERRY
AND WELCH STATE BANK IN THE AMOUNT OF \$44,813.97, AND CONTAINING
OTHER PROVISIONS RELATED THERETO. MOTION WAS SECONDED BY KELLY
WENSMAN.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER
AND DEBRA BURCH.

VOTE: NO: NONE

D. MOTION WAS MADE BY ROBERT MORTON TO APPROVE DECLARING THE 2000 FORD EXPEDITION VIN 1FMPU16L6YLB94064 AS SURPLUS AND TO SELL TO COUNTRY CORNER FIRE DEPARTMENT FOR \$500.00. MOTION WAS SECONDED BY GARY EATON.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.

VOTE: NO: NONE

27. FIRE DEPARTMENT: (JIM HALL)

A. MONTHLY FIRE DEPARTMENT RUN REPORT.

B. MOTION WAS MADE BY KELLY WENSMAN TO APPROVE CANCELLING THE \$30.00 MONTHLY TELEPHONE STIPEND FOR SAM BRADLEY. MOTION WAS SECONDED BY BILL BUTLER.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.

VOTE: NO: NONE

C. MOTION WAS MADE BY GARY EATON TO APPROVE A TRANSFER \$2,017.79 FROM THE EMS SAVINGS ACCOUNT TO THE FIRE DEPARTMENT FOR THE COST OF THE REPAIR OF ENGINE #1. MOTION WAS SECONDED BY KELLY WENSMAN.

VOTE: YES: GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.

VOTE: NO: ROBERT MORTON.

D. MOTION WAS MADE BY KELLY WENSMAN TO APPROVE THE PURCHASE OF A THERMAL IMAGING CAMERA AT THE COST OF \$650.00. MOTION WAS SECONDED BY BILL BUTLER.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.

VOTE: NO: NONE

E. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE PURCHASE OF THREE (3) RECOGNITION OF SERVICE HELMETS TO ACKNOWLEDGE THE ANNIVERSARY OF 20 YEARS OF SERVICE AND 25 YEARS OF SERVICE AT A COST OF \$315.00 EACH WITH THE FUNDS TO BE TRANSFERRED FROM THE 1% PSO COMMUNITY ENHANCEMENT ACCOUNT. MOTION WAS SECONDED BY KELLY WENSMAN.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER AND DEBRA BURCH.

VOTE: NO: NONE

28. MAYOR'S REPORT:

A. UPDATE ON THE ATOKA WATER LINE PROJECT.

B. UPDATE ON THE CINCINNATI SEWER LINE PROJECT.

29. MOTION WAS MADE BY ROBERT MORTON ADJOURN AT 9:10 PM. MOTION WAS SECONDED BY BILL BUTLER.

VOTE: YES: ROBERT MORTON, GARY EATON, KELLY WENSMAN, BILL BUTLER
AND DEBRA BURCH.
VOTE: NO: NONE

MINUTES WERE APPROVED BY THE BOARD OF TRUSTEES ON DECEMBER 10, 2020.


DEBRA BURCH, MAYOR

ROBERT MORTON, V.MAYOR


BILL BUTLER, MEMBER


GARY EATON, MEMBER

KELLY WENSMAN, MEMBER


JEFF STEPHENS, ATTORNEY