

Debra Burch, Mayor  
Melody Anderson, Trustee

Micah Carr, Trustee

Robert Morton, V. Mayor  
Gary Eaton, Trustee

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE TOWN OF SPERRY, OKLAHOMA**

**DATE: THURSDAY, DECEMBER 9, 2021**  
**TIME: 6:00 PM**  
**PLACE: CITY HALL**  
**115 N. CINCINNATI**  
**(OLD ARMORY)**

**NOTICE TO THE PUBLIC: At this regular meeting, the Board of Trustees will consider, discuss, and may take action on , approve, adopt, amend, not approve, reject, deny, table, or take no action on any item listed on this agenda. For the purposes of this agenda, "appropriate action" includes and encompasses all of the possible actions set forth in this Notice, and includes not taking any action on a specific agenda item.**

**AGENDA**

1. MEETING WAS CALLED TO ORDER AT 8:08 PM BY MAYOR DEBRA BURCH.
2. ROLL CALL, DECLARATION OF A QUORUM BEING PRESENT.  
PRESENT WERE: DEBRA BURCH, MELODY ANDERSON, MICAH CARR, GARY EATON AND ROBERT MORTON.  
ABSENT: NONE.
3. MOTION WAS MADE BY GARY EATON AND SECONDED BY ROBERT MORTON TO APPROVE AS WRITTEN, THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON NOVEMBER 9, 2021 AND A SPECIAL MEETING HELD ON NOVEMBER 29, 2021.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE.
4. DISCUSSION REGARDING FINANCIAL STATEMENTS. NO DISCUSSION.
5. MOTION WAS MADE BY GARY EATON AND SECONDED BY MELODY ANDERSON TO APPROVE PAYING THE CLAIMS AS PRESENTED.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
6. PRESENTATION BY THE OKLAHOMA ASSOCIATION OF CHIEFS OF POLICE (OACP) TO ACKNOWLEDGE THE SPERRY POLICE DEPARTMENT AS A "VERIFIED AGENCY". CHIEF OF POLICE TRACY ROLES, DEPUTY CHIEF COX AND KEVIN MCCULLOUGH FROM OMAG MADE THE PRESENTATION TO CHIEF JUSTIN BURCH.

7. DISCUSSION AND APPROPRIATE ACTION RELATED TO THE BUILDING PERMIT ISSUED TO JOEL CHAPMAN DBA J & J CHAPMAN CONSTRUCTION TO BUILD AN "ICE HOUSE" LOCATED AT 10477 NORTH CINCINNATI AVENUE SPERRY, OKLAHOMA. THE PERMIT WAS APPROVED BY THE PLANNING COMMISSION ON 11/18/2021. ITEM WAS TABLED PENDING CONTACTING DAVID TRUELOVE, FLOOD PLAIN DIRECTOR FOR THE TOWN OF SPERRY, TO SEE WHAT HE WOULD SUGGEST TO BE LEGAL UNDER THE FLOOD PLAN. MR. TRUELOVE IS TO REPORT BACK TO THE BOARD OF TRUSTEES WITH ADDITIONAL INFORMATION.
8. WILLIAM "CHIEFY" TIGER, DONATED SIGNS TO THE TOWN OF SPERRY FOR PLACEMENT AT THE FLAGPOLE AT THE GAZEBO FOR RECOGNITION OF CHEROKEE ANCESTORS WHO RECEIVED THE ORIGINAL CHEROKEE ALLOTTED LAND IN THIS AREA. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO ACCEPT THE DONATION.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
9. DISCUSSION AND APPROPRIATE ACTION RELATED TO A REQUEST FROM DAN MCCRARY TO PARK HIS FOOD TRUCK, "THE TWISTED HEIFER", AT THE PAVILLION SOUTH OF THE ARMORY. (DAN MCCRARY) NO ACTION- NO SHOW BY DAN MCCRARY.
10. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE PURCHASING A SOFTWARE PACKAGE FROM SEQUOYAH SOFTWARE, IN ORDER FOR THE TOWN CLERK TO PROCESS THE TOWN PAYROLL, AT A COST OF \$1,850.00.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
11. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE BRENT FOWLKES USING THE CITY HALL/GYM FOR A MUSIC EVENT TO BE HELD ON DECEMBER 11, 2021, PENDING COMPLETED SPECIAL EVENT APPLICATION AND PROOF OF INSURANCE.(COMPLETED APPLICATION AND PROOF OF INSURANCE WAS RECEIVED ON DECEMBER 10, 2021 BEFORE 3:00 PM.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
12. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE THE APPOINTMENT OF JERRY GREEN AS THE EMERGENCY MANAGEMENT DIRECTOR FOR THE TOWN OF SPERRY. THIS IS A VOLUNTEER POSITION.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE

13. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE AMENDING THE FEDERAL WAGE SUMMARY FROM \$5,677.63 TO \$5,785.13 AND TO PAY THE DIFFERENCE. THIS WILL CHANGE THE PREVIOUSLY APPROVED TOTAL FROM \$12,324.63 TO \$12,432.13.  
VOTE: YES: ROBERT MORTON, GARY EATON, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE  
RECUSED FROM THE VOTE: MICAH CARR
14. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE RESOLUTION 2021-09, A RESOLUTION AUTHORIZING OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) TO DISTRIBUTE ESCROW ACCOUNT FUNDS IN THE AMOUNT OF \$822.20 TOWARD THE ANNUAL PREMIUM FOR THE WORKERS' COMPENSATION POLICY #WCV140027705. TOTAL ANNUAL PREMIUM IS \$9,962.00 FOR 07/01/2021 – 07/01/2022.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
15. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY GARY EATON TO APPROVE AUTHORIZING THE MAYOR TO EXECUTE A QUITCLAIM DEED ON BEHALF OF THE TOWN OF SPERRY AS APPROVED BY THE TOWN ATTORNEY TO JOE WAKELY, THE ONLY CRAIN BENEFICIARY WHO EXERCISED THE OPTION TO PURCHASE THE PROPERTY AT 10 S. CINCINNATI AVENUE IN ACCORDANCE WITH RESOLUTION 2021-03.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
16. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE THE PROPOSED SECOND AMENDMENT TO THE DECLARATION OF TRUST OF THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY, DATED NOVEMBER 16, 2021.  
  
NOTE: THE PROPOSED SECOND AMENDMENT TO THE TRUST INDENTURE PROVIDES THAT THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY BOARD OF TRUSTEES SHALL CONSIST OF THE MAYOR PLUS TWO (2) APPOINTED TOWN TRUSTEES AND TWO (2) ADDITIONAL APPOINTED AT-LARGE TRUSTEES WHO SHALL BE RESIDENTS OF THE TOWN OF SPERRY OR UNINCORPORATED TERRITORY WITHIN THE 74073 ZIP CODE.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
17. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE ORDINANCE 2021-03, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF SPERRY, OKLAHOMA, CONSENTING TO AND APPROVING THE SECOND AMENDMENT TO THE DECLARATION OF TRUST OF THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST WITH ITS BENEFICIARY BEING THE TOWN OF SPERRY, OKLAHOMA, ACCEPTING THE BENEFICIAL INTEREST OF THE DECLARATION OF TRUST OF THE SPERRY

ECONOMIC DEVELOPMENT AUTHORITY, AS AMENDED BY SECOND AMENDMENT DATED NOVEMBER 16, 2021, CONTAINING OTHER PROVISIONS RELATED THERETO, AND DECLARING AN EMERGENCY.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

18. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE 2021-03.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
19. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE OPENING A CHECKING ACCOUNT AT THE EXCHANGE BANK IN ORDER TO MANAGE PAYROLL FOR THE TOWN EMPLOYEES AND DESIGNATING DEBRA BURCH, MAYOR AND CONNIE BIAS, TOWN CLERK AS AUTHORIZED SIGNERS ON THE ACCOUNT.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
20. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE OPENING A SAVINGS ACCOUNT AT THE EXCHANGE BANK IN ORDER TO SEPARATE AND TRACK THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AND DESIGNATING DEBRA BURCH, MAYOR AND CONNIE BIAS, TOWN CLERK AS THE AUTHORIZED SIGNERS ON THE ACCOUNT.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
21. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE PAYMENT(S) TO WILLIAM ALEXANDER AT A RATE OF \$75.00 PER HOUR UP TO A TOTAL OF 10 HOURS FOR A TOTAL EXPENSE OF \$750.00 FOR TRAINING THE TOWN CLERK, CONNIE BIAS, ON THE QUICKBOOKS PROGRAM WHICH WAS REQUESTED BY THE TOWN AUDITOR, MICHAEL GREEN. THIS PROGRAM WILL BE USED IN PLACE OF THE CURRENTLY USED PROGRAM, QUICKEN.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
22. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY GARY EATON TO GO INTO EXECUTIVE SESSION AT 9:12 PM TO DISCUSS PERSONNEL ISSUES, INCLUDING THE EMPLOYMENT, HIRING, PROMOTION, APPOINTMENT OR RESIGNATION OF EMPLOYEES PURSUANT TO 25 O.S. SECTION 307 B(1), FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:
  - A. DISCUSSING THE MANNER OF COMPENSATION OF POLICE CHIEF JUSTIN BURCH AND POSSIBLY MAKING THE POSITION A SALARIED POSITION RATHER THAN AN HOURLY POSITION AND THE AMOUNT OF A SALARY.

23. MOTION WAS MADE BY MICAH CARR AND SECONDED BY ROBERT MORTON TO COME OUT OF EXECUTIVE SESSION AT 9:40 PM.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
24. READING OF EXECUTIVE SESSION MINUTES. THERE WAS A DISCUSSION OF THE MANNER OF PAYMENT. NO DECISION WAS MADE AND NO VOTES WERE TAKEN.
25. DISCUSSION AND APPROPRIATE ACTION AS A RESULT OF DISCUSSIONS HELD IN EXECUTIVE SESSION RELATED TO:
- A. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MELODY ANDERSON TO APPROVE TO CHANGE THE MANNER OF COMPENSATION OF POLICE CHIEF JUSTIN BURCH TO A SALARIED POSITION AT A RATE OF \$47,500.00 ANNUALLY STARTING JANUARY 1, 2022. **CORRECTION: RATE SHOULD HAVE BEEN \$47,760 ANNUALLY STARTING JANUARY 1, 2022.**  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
26. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO APPROVE HAVING HIGHWAY MAN SIGNS ADD DECALS ON THE STREET AND ALLEY TRUCK AT A COST OF \$195.00 AND HAVING HERO UPFITTERS LLC ADD A 49" LIGHTBAR AT A COST OF \$1,295.00, AND A SPRAY IN BED LINER AT A COST OF \$550.00, WITH SHOP SUPPLIES AND LABOR AT A COST OF \$265.00 FOR A TOTAL COST OF \$2,305.00.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE
27. TABLED ITEM DISCUSSION AND APPROPRIATE ACTION RELATED TO FINDING A LOCATION FOR AN OFFICE FOR THE CODE ENFORCEMENT OFFICER AND PURCHASING A COMPUTER AND PRINTER FOR HIS USE.
28. MAYOR'S REPORT. (DEBRA BURCH)
- A. PROJECT UPDATES. MAYOR BURCH STATED, WE SHOULD KNOW THE RESULTS OF THE INCOG GRANT APPLICATIONS IN JANUARY 2022.
29. POLICE DEPARTMENT: (JUSTIN BURCH)
- A. MONTHLY CRIME REPORT
- B. MOTION WAS MADE BY DEBRA BURCH AND SECONDED BY MICAH CARR TO APPOINT DEVAN GALL AS A RESERVE OFFICER FOR THE SPERRY POLICE DEPARTMENT. THIS IS A VOLUNTEER POSITION.  
VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.  
VOTE: NO: NONE

30. FIRE DEPARTMENT: (JIM HALL)

A. MONTHLY FIRE DEPARTMENT RUN REPORT.

B. MOTION WAS MADE BY MELODY ANDERSON AND SECONDED BY MICAH CARR TO APPROVE THE PROPOSED BUNKROOM COMPLETION EXPENSE (ESTIMATED COSTS FROM LOWE'S) NOT TO EXCEED \$2,020.00.

VOTE: YES: GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: ROBERT MORTON.

C. ITEM WAS TABLED UNTIL THE NEXT MEETING. DISCUSSION AND APPROPRIATE ACTION RELATED TO A PROPOSED CHANGE IN MEDICAL RESPONSE PROCEDURES AGREEMENT BETWEEN THE TOWN OF SPERRY AND COUNTRY CORNER FIRE DEPARTMENT.

31. ANNOUNCEMENT: THERE WILL BE A WORKSHOP FOR THE BOARD OF TRUSTEES ON SATURDAY, DECEMBER 11, 2021 FROM 8:00 AM UNTIL 12:00 PM FOR THE PURPOSE OF REVIEWING AND UPDATING THE POLICY MANUAL FOR THE TOWN OF SPERRY EMPLOYEES.

32. MOTION WAS MADE BY ROBERT MORTON AND SECONDED BY MICAH CARR TO ADJOURN AT 10:01 PM.

VOTE: YES: ROBERT MORTON, GARY EATON, MICAH CARR, MELODY ANDERSON AND DEBRA BURCH.

VOTE: NO: NONE

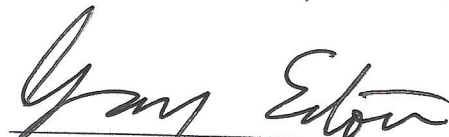
MINUTES APPROVED BY THE BOARD OF TRUSTEES ON JANUARY 13, 2022.

  
DEBRA BURCH, MAYOR

  
ROBERT MORTON, V. MAYOR

  
MELODY ANDERSON, TRUSTEE

  
MICAH CARR, TRUSTEE

  
GARY EATON, TRUSTEE

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JEFF STEPHENS, ATTORNEY