

Debra Burch, Mayor  
Bill Butler, Trustee

Gary Eaton, Trustee

Robert Morton, V. Mayor  
Kelly Wensman, Trustee

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE TOWN OF SPERRY, OKLAHOMA**

**DATE:** THURSDAY, FEBRUARY 13, 2020  
**TIME:** 6:00 PM  
**PLACE:** CITY HALL  
115 N. CINCINNATI  
(OLD ARMORY)

**MINUTES**  
**DISCUSS AND TAKE APPROPRIATE ACTION ON THE FOLLOWING ITEMS:**

1. MEETING WAS CALLED TO ORDER AT 6:55 P.M. BY MAYOR DEBRA BURCH.
2. ROLL CALL. PRESENT WERE: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON  
ABSENT: KELLY WENSMAN
3. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON JANUARY 9, 2020 AND THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES HELD ON JANUARY 23, 2020. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
4. THERE WAS NO DISCUSSION REGARDING FINANCIAL STATEMENTS.
5. MOTION WAS MADE BY ROBERT MORTON TO APPROVE PAYING THE CLAIMS PRESENTED.  
MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
6. POLICE DEPARTMENT:
  - A. MONTHLY CRIME REPORT (JUSTIN BURCH)
7. CODE ENFORCEMENT:
  - A. MONTHLY CODE ENFORCEMENT REPORT (JOHN CARR)
8. EMERGENCY MANAGEMENT:
  - A. FLOOD UPDATE (JOHN CARR)
9. FIRE DEPARTMENT REPORT:
  - A. MONTHLY FIRE DEPARTMENT RUN REPORT (JIM HALL)
10. MAYOR'S REPORT:
11. PRESENTATION BY LIZ WRIGHT, CENSUS RECRUITER.

12. MOTION WAS MADE BY DEBRA BURCH TO TABLE DISCUSSION AND APPROPRIATE ACTION RELATED TO KEVIN WATKINS OPENING A NEW BUSINESS RELATED TO MARIJUANA PROCESSING IN THE 'OLD JAIL' PROPERTY UNTIL NEXT MONTH IN ORDER TO OBTAIN ADDITIONAL INFORMATION. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
13. DISCUSSION RELATED TO UPWARD SPERRY WAS TABLED UNTIL NEXT MONTH DUE TO ABSENCE OF GARY COULSON.
14. PUBLIC HEARING WAS OPENED BY DEBRA BURCH FOR DISCUSSION RELATED TO PROPOSED ORDINANCE 2020-01. NO PUBLIC DISCUSSION. MOTION WAS MADE BY ROBERT MORTON TO APPROVE ORDINANCE 2020-01, AN ORDINANCE OF THE TOWN OF SPERRY, OKLAHOMA REVISING CHAPTER 4 OF THE ZONING CODE OF THE TOWN OF SPERRY BY AMENDING SIDE SETBACK LINES FOR CERTAIN PLATTED RESIDENTIAL LOTS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, CONTAINING OTHER PROVISIONS RELATED THERETO, AND DECLARING AN EMERGENCY. MOTION WAS SECONDED BY GARY EATON.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
15. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE 2020-01. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
16. MOTION WAS MADE BY ROBERT MORTON TO APPROVE ORDINANCE 2020-02, AN ORDINANCE OF THE TOWN OF SPERRY, OKLAHOMA, APPROVING ORIGINAL JURISDICTION OF THE MUNICIPAL COURT RELATED TO JUVENILE OFFENSES, ADOPTING NEW CHAPTER 7 OF PART 10, TITLED "TRUANCY", CONTAINING OTHER PROVISIONS RELATED THERETO, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR CODIFICATION AND DECLARING AN EMERGENCY. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
17. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE 2020-02. MOTION WAS SECONDED BY GARY EATON.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
18. MOTION WAS MADE BY DEBRA BURCH TO APPROVE AMENDMENT TO THE CURRENT PERSONNEL POLICIES AND PROCEDURES MANUAL OF THE TOWN OF SPERRY AND SPERRY UTILITY SERVICES AUTHORITY. SECTION 402.0 REGARDING VACATION. TO SUBMIT A NEW ITEM #3 THAT WOULD INCLUDE A 10 YEAR STEP INCREASE IN VACATION TIME AS FOLLOWS:
1. Upon completion of one (1) year of service – eighty (80) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of forty (40) hours annually.
  2. Upon completion of five (5) years of service – one hundred twenty (120) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of sixty-four (64) hours annually.
  3. Upon completion of ten (10) years of service – one hundred sixty (160) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of eighty-eight (88) hours annually.
  4. Upon completion of twenty (20) years of service – two hundred (200) hours of vacation time shall be awarded annually, with a maximum carry-over accumulation of one hundred twelve (112) hours annually.
  5. Upon completion of thirty (30) years of service – two hundred forty (240) hours of vacation shall be awarded annually, with a maximum carry-over accumulation of one hundred thirty-six (136) hours annually.
- MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, AND GARY EATON.  
VOTE: NO: ROBERT MORTON.



19. MOTION WAS MADE BY ROBERT MORTON TO APPROVE ORDINANCE 2020-03, AN ORDINANCE AMENDING PRIOR TOWN OF SPERRY, OKLAHOMA ORDINANCES BY REVISING AND AMENDING RATES FOR WATER SERVICE; ESTABLISHING AN EFFECTIVE DATE; REPEALING ALL TOWN ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; CONTAINING OTHER PROVISIONS RELATED THERETO AND DECLARING AN EMERGENCY. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
20. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE 2020-03. MOTION WAS SECONDED BY BILL BUTLER  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
21. MOTION WAS MADE BY ROBERT MORTON TO APPROVE ORDINANCE 2020-04, AN ORDINANCE AMENDING PRIOR TOWN OF SPERRY, OKLAHOMA ORDINANCES BY REVISING AND AMENDING RATES FOR NATURAL GAS SERVICE; ESTABLISHING AN EFFECTIVE DATE; REPEALING ALL TOWN ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; CONTAINING OTHER PROVISIONS RELATED THERETO AND DECLARING AN EMERGENCY. MOTION WAS SECONDED BY GARY EATON.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
22. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE 2020-04. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
23. MOTION WAS MADE BY ROBERT MORTON TO APPROVE ORDINANCE 2020-05, AN ORDINANCE AMENDING PRIOR TOWN OF SPERRY, OKLAHOMA ORDINANCES BY REVISING AND AMENDING RATES FOR SANITARY SEWER SERVICE; ESTABLISHING AN EFFECTIVE DATE; REPEALING ALL TOWN ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; CONTAINING OTHER PROVISIONS RELATED THERETO AND DECLARING AN EMERGENCY. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
24. MOTION WAS MADE BY ROBERT MORTON TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE 2020-05. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.  
VOTE: NO: NONE
25. MOTION WAS MADE BY DEBRA BURCH TO TABLE DISCUSSION AND APPROPRIATE ACTION RELATED TO THE REVIEW OF THE FINANCIAL STATEMENT OF THE TOWN OF SPERRY FOR FISCAL YEAR ENDING JUNE 30, 2019 UNTIL THURSDAY, FEBRUARY 20, 2020.
26. MOTION WAS MADE BY DEBRA BURCH TO TABLE DISCUSSION AND APPROPRIATE ACTION RELATED TO THE REVIEW OF THE FINANCIAL STATEMENT OF THE REST HAVEN CEMETERY FOR THE FISCAL YEAR ENDING JUNE 30, 2019 UNTIL THURSDAY, FEBRUARY 20, 2020.
27. MOTION WAS MADE BY DEBRA BURCH TO TABLE DISCUSSION AND APPROPRIATE ACTION RELATED TO THE REVIEW OF THE FINANCIAL STATEMENT OF THE SPERRY ECONOMIC DEVELOPMENT AUTHORITY FOR THE FISCAL YEAR ENDING JUNE 30, 2019 UNTIL THURSDAY, FEBRUARY 20, 2020.
28. MOTION WAS MADE BY ROBERT MORTON TO ADJOURN AT 8:25 P.M. MOTION WAS SECONDED BY BILL BUTLER.  
VOTE: YES: DEBRA BURCH, BILL BUTLER, GARY EATON AND ROBERT MORTON.

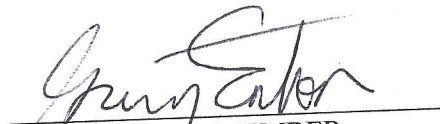
VOTE: NO: NONE

MINUTES APPROVED BY THE BOARD OF TRUSTEES ON MARCH 12, 2020.

  
DEBRA BURCH, MAYOR

  
ROBERT MORTON, V.MAYOR

  
BILL BUTLER, MEMBER

  
GARY EATON, MEMBER

  
KELLY WENSMAN, MEMBER

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JEFF STEPHENS, ATTORNEY