

Debra Burch, Mayor
Bill Butler, Trustee

Gary Eaton, Trustee

Robert Morton, V. Mayor
Kelly Wensman, Trustee

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE TOWN OF SPERRY, OKLAHOMA**

DATE: THURSDAY, MAY 14, 2020
TIME: 6:00 PM
PLACE: CITY HALL
115 N. CINCINNATI
(OLD ARMORY)

DISCUSSED AND TOOK APPROPRIATE ACTION ON THE FOLLOWING ITEMS:

The Board of Trustees will hold this meeting by videoconferencing and teleconferencing via GoToMeeting, an online meeting and web conferencing tool, and in-person at City Hall.

Trustees will participate, and members of the public may attend the meeting via videoconferencing and teleconferencing, by joining from a computer, tablet or smartphone using the following link:

**Sperry Board of Trustees Meeting May 2020
Thu, May 14, 2020 6:00 PM**

Please join our meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/667493885>

You may also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 667-493-885

New to GoToMeeting? Get the app now and be ready when the meeting starts:

<https://global.gotomeeting.com/install/667493885>

Members of the public may attend the meeting in-person at City Hall, provided that social distancing guidelines of six (6) feet or more are adhered to, you wear a mask, and body temperature is below 100.4 (temperature will be taken prior to entering the meeting room).

The following Board of Trustees will have an option to attend remotely via GoToMeeting video conferencing, provided that they may still be permitted to appear and attend at the meeting site, 115 North Cincinnati Avenue, Sperry Oklahoma:

Trustee Bill Butler, Trustee Gary Eaton, Trustee Kelly Wensman and V. Mayor Robert Morton.

- 1. MEETING WAS CALLED TO ORDER BY MAYOR DEBRA BURCH AT 6:46 PM.**

2. **PRESENT WERE: DEBRA BURCH, ROBERT MORTON, KELLY WENSMAN AND GARY EATON. PRESENT VIA TELECONFERENCE: BILL BUTLER.
ABSENT: NONE.**
3. **MOTION WAS MADE BY ROBERT MORTON TO APPROVE OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON APRIL 9, 2020 AND SPECIAL MEETING HELD ON APRIL 27, 2020. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.
VOTE: NO: NONE.**
4. **DISCUSSION REGARDING FINANCIAL STATEMENTS.**
5. **MOTION WAS MADE BY ROBERT MORTON TO APPROVE AND PAY THE CLAIMS PRESENTED. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.
VOTE: NO: NONE.**
6. **POLICE DEPARTMENT:**
 - A. **MONTHLY CRIME REPORT**
7. **CODE ENFORCEMENT:**
 - A. **MONTHLY CODE ENFORCEMENT REPORT (JOHN CARR)**
8. **FIRE DEPARTMENT REPORT:**
 - A. **MONTHLY FIRE DEPARTMENT RUN REPORT. (JIM HALL)**
 - B. **MOTION WAS MADE BY GARY EATON TO APPROVE THE PURCHASE OF AN AIR COMPRESSOR FROM LOWE'S AT A COST NOT TO EXCEED \$589.00. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.
VOTE: NO: NONE.**
 - C. **MOTION WAS MADE BY GARY EATON TO PURCHASE OF ONE (1) SET OF BUNKER GEAR WHICH CONSISTS OF HOUSE FIRE CLOTHING, BOOTS AND HELMET. APPROXIMATE COST IS \$2500.00 WHICH WILL BE PAID OUT OF THE EMERGENCY SERVICES FUND. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.
VOTE: NO: NONE.**
9. **MAYOR'S REPORT, AND DISCUSSION AND POSSIBLE ACTION RELATED THERETO:**
 - A. **UPDATE ON "OPEN UP AND RECOVER SAFELY" PLAN (OURS) AND THE STAGED REOPENING PROCESS DUE TO THE COVID-19 PANDEMIC..**
 - B. **LETTER FROM OKLAHOMA MUNICIPAL ASSURANCE GROUP (OKLAHOMA MUNICIPAL LIABILITY PROTECTION PLAN RETENTION PROGRAM).**

C. MOTION WAS MADE BY GARY EATON TO APPROVE THE REQUEST FOR A SPECIAL MEETING OF THE BOARD OF TRUSTEES TO BE HELD MAY 29, 2020 AT 3:00 PM TO OPEN PROPOSALS FOR ENGINEERING SERVICES FOR THE 2020 WASTEWATER COLLECTION SYSTEM IMPROVEMENTS PROJECT. MOTION WAS SECONDED BY ROBERT MORTON. VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON. VOTE: NO: NONE.

D. MOTION WAS MADE BY DEBRA BURCH TO APPOINT VOLUNTEERS TO SERVE ON AN EVALUATION COMMITTEE ON JUNE 2, 2020 AT 6:00 PM TO REVIEW AND PROVIDE A RECOMMENDATION FOR ENGINEERING PROPOSALS RECEIVED FOR THE 2020 WASTEWATER COLLECTION SYSTEM IMPROVEMENTS PROJECT. MOTION WAS SECONDED BY KELLY WENSMAN. THOSE WHO VOLUNTEERED AT THE MEETING WERE: GARY EATON, JIM HALL, DEBRA BURCH AND ROBERT MORTON. VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON. VOTE: NO: NONE.

- 10. MOTION WAS MADE BY DEBRA BURCH TO APPROVE AGREEMENT BETWEEN TOWN OF SPERRY AND OKLAHOMA MUNICIPAL MANAGEMENT SERVICES (OMMS) FOR MANAGEMENT CONSULTANT SERVICES FOR FISCAL YEAR JULY 1, 2020 THRU JUNE 30, 2021. MOTION WAS SECONDED BY KELLY WENSMAN. VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON. VOTE: NO: NONE.**

- 11. MAYOR BURCH OPENED THE PUBLIC HEARING RELATED TO REQUESTED ANNEXATION OF CERTAIN PROPERTY INTO THE MUNICIPAL LIMITS OF THE TOWN OF SPERRY, SUCH PROPERTY BEING DESCRIBED AS FOLLOWS:**

A tract of land in the Northeast Quarter of the Northeast Quarter of the Northeast Quarter (NE/4 NE/4 NE/4) of Section 23, Township 21 North, Range 12 East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof, being more particularly described as follows, to-wit:

BEGINNING at the Northwest corner of the Northeast Quarter of the Northeast Quarter of the Northeast Quarter (NE/4 NE/4 NE/4); thence South 660.00 feet; thence East 660.00 feet; thence North 516.00 feet; thence West 160.00 feet; thence North 144.00 feet; thence West 500.00 feet to the POINT OF BEGINNING.

Property owner: Premier Concrete & Construction, Inc.

PUBLIC HEARING CLOSED AT 7:18 PM WITH NO OBJECTIONS TO ANNEXATION.

- 12. MOTION WAS MADE BY GARY EATON TO APPROVE ORDINANCE 2020-06, AN ORDINANCE ANNEXING TO THE TOWN OF SPERRY, OKLAHOMA, TERRITORY ADJACENT OR CONTIGUOUS TO THE CORPORATE LIMITS OF THE TOWN OF SPERRY, OKLAHOMA, FINDING JURISDICTIONAL FACTS; ASSIGNING A ZONING CLASSIFICATION TO THE LAND ANNEXED; EFFECTIVE MAY 14, 2020. MOTION WAS SECONDED BY ROBERT MORTON. VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.**

VOTE: NO: NONE.

13. **MOTION WAS TABLED: DISCUSSION AND APPROPRIATE ACTION RELATED TO STORM WATER DRAINAGE ON NORTH ELGIN. (DUSTIN PROCK)**

14. **MOTION WAS MADE BY ROBERT MORTON TO AWARD PROJECT OF REMODELING THE ARMORY GYM TO TONY'S REMODELING, LLC PENDING PROOF OF INSURANCE. MOTION WAS SECONDED BY KELLY WENSMAN.**

TONY'S REMODELING, LLC BID WAS \$5800.00. ADDITIONAL BIDS RECEIVED WERE J & L \$13431.00 AND PREMIER CONCRETE & CONSTRUCTION \$8000.00.

VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.

VOTE: NO: NONE.

15. **MOTION WAS MADE BY ROBERT MORTON TO APPROVE UPDATING THE CLERK'S OFFICE WITH SEQUOYAH SOFTWARE AT A COST OF \$250.00 ANNUALLY WHICH WOULD INCLUDE TRAINING. MOTION WAS SECONDED BY GARY EATON.**

VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.

VOTE: NO: NONE.

16. **MOTION WAS MADE BY ROBERT MORTON TO DISCONTINUE TRANSITION PERIOD PAYMENTS TO THE FORMER TOWN CLERK, GLENDA HOLCOMB EFFECTIVE MAY 31, 2020. MOTION WAS SECONDED BY KELLY WENSMAN.**

VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.

VOTE: NO: NONE.

17. **MOTION WAS MADE BY DEBRA BURCH TO ACCEPT THE DISTRICT ATTORNEY'S COUNCIL COVID-19 COMPLIANCE AND PUBLIC SAFETY GRANT IN THE AMOUNT OF \$44,814.35 WHICH WILL BE USED TO HIRE ONE (1) POLICE OFFICER FOR A TERM OF ONE (1) YEAR. MOTION WAS SECONDED BY ROBERT MORTON.**

VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.

VOTE: NO: NONE.

18. **MOTION WAS MADE BY ROBERT MORTON TO HIRE JARED BUSCH AS A FULL TIME POLICE OFFICER. BASE SALARY \$32,100.00 AND BENEFITS ARE TO BE PAID BY THE DISTRICT ATTORNEY'S COUNCIL COVID-19 COMPLIANCE AND PUBLIC SAFETY GRANT FOR A PERIOD OF ONE (1) YEAR, AND POSITION IS CONTINGENT UPON CONTINUED GRANT FUNDING. MOTION WAS SECONDED BY KELLY WENSMAN.**

VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.

VOTE: NO: NONE.

19. **MOTION WAS MADE BY ROBERT MORTON TO APPROVE CLEAN UP OF PROPERTY LOCATED AT 116 E. MAIN STREET WITHIN THE TOWN OF SPERRY CITY LIMITS. THE FEES WILL BE REIMBURSED BY DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ).**

VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.

VOTE: NO: NONE.

20. MOTION WAS MADE BY ROBERT MORTON TO SCHEDULE "CLEAN-UP DAY 2020" TO BE HELD ON JUNE 26, 2020 AND JUNE 27, 2020. PARTICIPANTS WILL HAVE TO PROVIDE CURRENT SPERRY UTILITY SERVICES AUTHORITY (SUSA) BILL OR DRIVER'S LICENSE WITH SPERRY ADDRESS AS PROOF OF RESIDENCY. MINIMUM FEE WILL BE \$20.00 PER LOAD. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.
VOTE: NO: NONE.
21. MOTION WAS MADE BY ROBERT MORTON TO ADJOURN AT 7:50 P.M. MOTION WAS SECONDED BY KELLY WENSMAN.
VOTE: YES: DEBRA BURCH, ROBERT MORTON, BILL BUTLER, KELLY WENSMAN AND GARY EATON.
VOTE: NO: NONE.

MINUTES APPROVED BY THE BOARD OF TRUSTEES ON JUNE 11, 2020

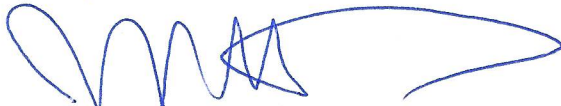

DEBRA BURCH, MAYOR


ROBERT MORTON, V.MAYOR


BILL BUTLER, TRUSTEE


GARY EATON, TRUSTEE


KELLY WENSMAN, TRUSTEE


JEFF STEPHENS, ATTORNEY