

S. U. S. A.
Sperry Utility Services Authority
P. O. Box 609
Sperry, Oklahoma 74073
918-288-7144

MEMBERS PRESENT: DEBRA BURCH, MELODY ANDERSON, KELLY WENSMAN, MICAH CARR, ZORA BECK, GARY EATON, ROBERT MORTON

OTHERS PRESENT: RONALD CREWE, JERRY BLEVINS, CONNIE BIAS, LINDA MORTON, KANDA TUCKER

REGULAR MEETING OF THE SPERRY UTILITY SERVICES AUTHORITY AUGUST 12, 2021, 6:00 P.M., CITY HALL, 115 N. CINCINNATI

Robert Morton called the meeting to order at 6:00 p.m.

ROLL CALL – Debra Burch here. Melody Anderson here. Kelly Wensman here. Zora Beck here. Gary Eaton here. Robert Morton here. Micah Carr absent. Quorum present.

APPROVE MINUTES – Motion by Burch and second by Anderson to approve the July 8, 2021 regular and the July 28, 2021 special meeting minutes. Yes: Burch, Anderson, Wensman, Beck, Eaton, Morton. No: None. Motion carried.

FINANCIAL STATEMENT – Reviewed.

DELINQUENT ACCOUNTS – Reviewed.

GAS AND WATER LOSS – Reviewed.

APPROVE CLAIMS – Motion by Eaton and second by Wensman to approve the claims presented for payment. Yes: Burch, Anderson, Wensman, Beck, Eaton, Morton. No: None. Motion carried.

MONTHLY ACTIVITY REPORT – Reviewed.

RESOLUTION 2021-1 – Motion by Eaton and second by Burch to approve Resolution 2021-1, establishing utility security deposits, repealing all resolutions or portions thereof in conflict therewith. Water security deposit will be \$200.00, or the estimated amount of two monthly charges, whichever is greater. Gas security deposit will be \$175.00, or the estimated amount of two monthly charges, whichever is greater. Yes: Burch, Anderson, Wensman, Beck, Eaton, Morton. No: None. Motion carried.

MICHAEL GREEN, CPA – Motion by Burch and second by Anderson to approve the proposed contract from Michael W. Green, certified public account, to audit the financial statements of Sperry Utility Services Authority for the fiscal year ending June 30, 2021, for the fee of \$7,700.00, plus the filing fee with the State Auditor and Inspector. Yes: Burch, Anderson, Wensman, Beck, Eaton, Morton. No: None. Motion carried.

UPDATE ON ATOKA PROJECT – Mayor Burch reported that the Atoka project continues to be a nightmare. Tulsa County installed 18” culverts, which are too large. They were installed without a survey being done first, which has resulted in the ditches being too deep. The 18” culverts are to be removed and replaced with 15” culverts as soon as we can get a survey done.

BACKHOE REPAIR – Motion by Eaton and second by Wensman to approve the repair estimate from OCT Equipment, in the amount of \$2,084.31, to install a new grill, bumpers, cutting edge on bucket and a/c

condenser and charge the a/c system. Yes: Burch, Anderson, Wensman, Beck, Eaton, Morton. No: None. Motion carried.

Micah Carr here at 6:36 p.m.

EXECUTIVE SESSION – Motion by Morton and second by Eaton to go into executive session at 6:36 p.m. Yes: Burch, Anderson, Wensman, Carr, Beck, Eaton, Morton. No: None. Motion carried.

Motion by Burch and second by Wensman to come out of executive session at 6:58 p.m. Yes: Burch, Anderson, Wensman, Carr, Beck, Eaton, Morton. No: None. Motion carried.

EXECUTIVE SESSION MINUTES – Mayor Burch stated that during executive session, the board discussed possible salary increases for Ronald Crewe, Billy Henry, Michael Ammerman, Renee' Shatto and Kanda Tucker. No votes were taken in executive session.

EXECUTIVE SESSION ACTION – Motion by Burch and second by Wensman to give a 3% pay increase to Ronald Crewe, Billy Henry, Michael Ammerman, Renee' Shatto and Kanda Tucker, effective next pay period. Yes: Burch, Anderson, Wensman, Carr, Beck, Eaton, Morton. No: None. Motion carried.

AMENDMENT OF PERSONNEL POLICIES AND PROCEDURES MANUAL – Motion by Burch and second by Beck to amend the Town of Sperry and Sperry Utility Services Authority Personnel Policies and Procedures Manual, Section 301.0, Pay Administration, by adding an item number five; Annual pay raises for employees will be considered each August, pending results of the annual budget and estimate of needs. Yes: Burch, Anderson, Wensman, Carr, Beck, Eaton, Morton. No: None. Motion carried.

PURCHASE OF TIRES FOR 1991 F350 – Motion by Morton and second by Carr to approve the purchase of two new tires for the 1991 F350, not to exceed \$500.00. Yes: Burch, Anderson, Wensman, Carr, Beck, Eaton, Morton. No: None. Motion carried.

Motion by Burch and second by Anderson to adjourn at 7:08 p.m. Yes: Burch, Anderson, Wensman, Carr, Beck, Eaton, Morton. No: None. Motion carried.

Minutes approved:



Chairman



Secretary